

Portland Harbor Superfund Site Collaborative Group

Steering Committee Meeting Notes

Thursday, March 18, 2021 | Time: 11:45am – 1:00 p.m.
(v. 4-2-2021)

Action Items		
What	Who	When
1. Continue onboarding for new members	Triangle	Ongoing
2. Draft Group Agreements and send to Steering Committee members for feedback	Triangle	By 4/9/2021
3. Draft June 9 th Agenda	Triangle	By 4/15/2021
4. Conduct 1:1 outreach with Members	Triangle	By 4/15/2021

March 18 Collaborative Group Steering Committee Meeting

The following Community Leaders attended this meeting remotely:

- *Amyl Freeberg, Willamette River Advocacy Group (WRAG)*
- *Cassie Cohen, Portland Harbor Community Coalition (PHCC)*
- *Doug Larson, Portland Harbor Community Advisory Group (CAG)*
- *Jessica Rojas, Northeast Coalition of Neighborhoods*

The following EPA and DEQ representatives attended this meeting remotely:

- *Laura Knudsen, EPA*
- *Lauren Wirtis, DEQ*

Welcome and Review of Agenda

The facilitator welcomed participants and provided a brief overview of the Steering Committee agenda and meeting objectives.

March 10 Collaborative Group Meeting Feedback

The facilitator asked members to share their roses (highlights), buds (lessons learned), and thorns (what to change/avoid) from the March 10 Collaborative kick-off. Members shared feedback including:

- **Roses (highlights)**
 - *Presentations:* Amyl's opening statement, storytelling piece and member introductions all helped convey the purpose behind the Collaborative Group
 - *Attendance:* High attendance number
 - *Members:* Good representation from youth/university students and community leaders
- **Buds (lessons learned)**
 - *Observers/public:* Create meaningful ways to engage observers/public throughout the meeting, not just during the breakout session. Minimize long member introductions for future meetings.
 - *Breakout rooms:* Moving from one room to another was a bit awkward – did not want to leave mid-presentation/discussion. Members suggested to 1) move folks automatically or 2) provide frequent instructions throughout the breakout room sessions.

- **Thorns (what to change/avoid)**
 - *Breakout rooms idea:* Provide resource kits and downloadable materials.
 - *Speaking time:* Consider open mic options, muting protocols, and different ways to engage to balance speaking time among members.

Discuss New Membership Process

The facilitator asked Steering Committee members to discuss the preferred process for new membership, including if the group is open to any individual (rather than a group). Members request for membership is to:

- Meet the criteria as explained in the Charter.
- Agree with Group Agreements (to be drafted).
- If representing a group, represent the group's interest and share information back to the group they represent.
- If coming to the group as an individual, bring your lived experience to the table and seek to understand other interests and perspectives.

Members asked the facilitation team to move forward with onboarding new members with the above requests in mind and notify the Steering Committee of new members via email.

The facilitator then asked members to discuss what a safe space means in this group and what kind of group agreements would contribute to creating a safe space for community groups to meet and speak openly. Members briefly discussed:

- The difference between a safe space and brave space.
- Follow-up for behavioral complaints.
- Creating group agreements that all Collaborative members agree to participate.

Discuss June 9th Substantive Topic Ideas

Members provided the following ideas on potential June 9th substantive topics:

- **Clean-up Design**
 - Presented by an engineering firm.
 - Building block to better understand the future Gasco 30% remedial design presentation in December 2021.
 - Integrate River Mile 11 E.
 - Potential breakout room session with Willie L. from the Human Access Project.
- **Willamette Cove Work Group Formation**
- **Lincoln Park Site: Inclusive Public Involvement**
 - **Note for Steering Committee:** On 3/22/2021 Laura Knudsen (EPA) followed up with the Region 8 Lincoln Park Site team (along with Caleb, Hunter, and Ben) and will be providing follow-up to Cassie and WRAG members via e-mail.
- **River Mile 11 E Site:** Follow-Up from EPA on Technical Advisor Recommendations from review of Basis of Design Report and Recontamination Assessment

Summary and Next Steps

The facilitator summarized the meeting action items which are captured in the table above and thanked Steering Committee members for their time. The next Steering Committee meeting is scheduled for April 15, 2021.

The meeting was adjourned.